

2007 Joint Review of the Programme Aid Partnership

Terms of Reference

Background

1. The Memorandum of Understanding (MoU) for Programme Aid Partnership (PAP) states that dialogue and monitoring around the PARPA will take place between the Government of Mozambique (GoM) and the Programme Aid Partners (PAPs). It requires a *Joint Review* (JR) to take place, timed so as to fit in with Government's monitoring, planning and budgeting cycle. The Review will be carried out jointly by the GoM and the PAPs.
2. The JR is a broad review of PARPA (Plano de Acção para a Redução da Pobreza Absoluta) implementation based on indicators in the PAF (Performance Assessment Framework) with a focus on the principal Government planning and monitoring instruments.
3. The JR is also an assessment of PAP performance using the agreed PAP-PAF matrix. Overall the Joint Review provides a broad assessment of the implementation of the MoU and will make recommendations for improving the partnership.

Objectives

4. Agree on an assessment of the GoM's performance in 2006 on PARPA implementation based on the PAF indicators, taking into account also the views of the civil society as resulting from the Poverty Observatory.
5. Agree on an assessment of PAP's performance, against the PAPs PAF indicators (based on an external evaluation of PAPs performance), in the context of the 2005 Paris Declaration on Aid Effectiveness.
6. Identify PAF indicators that may need to be modified in the Mid Year Review 2007.

Activities

7. The following main activities will be undertaken during the Joint Review:

By Pillar and cross-cutting issues working groups by 27th March

- Produce a working group report following the format in annex IV. This will be a group assessment of PES, PAF and OE performance for year 2006, based on the PES Implementation Report (Balanço do PES) 2006 and the Budget Execution Report 2006, and other available information, taking also into account information from (sector) reviews, field visits, and the MTEF.
- Discuss and reach agreement on the performance of the sector or area regarding relevant PAF indicators and fill in the respective section of the PAF.
- Reflect on the Independent evaluation of PAP performance, and comment on any issues relevant to the group, for instance on sector alignment.
- Discuss progress made in the areas of weak performance from the previous Joint Review as identified in the 2006 Aide Memoire.
- All working groups will include key cross cutting issues for their respective areas in their assessments.

By Cross Cutting Issues Working Groups

- During the first two weeks of March (deadline: 16th March), communicate in writing to pillar working groups any issues for them to consider in their report to ensure that crossing cutting issues are reflected within individual pillars and groups.

- Brief individual reports on cross cutting issues, which follow the guidelines above (deadline: 27th March).

By some, but not all working groups

- Assess developments in public financial management (see annex V)
- Assess the results of the financial audit (2006) (*Audit Working Group*) and the value for money audit of the Water sector (2005) (*Water Working Group*).
- Update from CFMP team on progress made with specific reference to OE 2008. (*Budget Working Group*)
- Assess the State Accounts and its Audit/ Parecer of TA 2005 (*Budget Working Group*)
- Brief appraisal of OE 2007 (*Budget Working Group*)
- Assess performance of PAPs in 2006 against international and MoU commitments. This assessment will be based on an external evaluation of the PAPs Performance Assessment matrix, and will also reflect broader progress towards the Paris Declaration. (*Aid Effectiveness Working Group*)

All working groups will submit their reports to the heads of the respective pillar (for format see annex IV) not later than 27th March. Pillar heads will deliver final working group reports to the drafting team not later than 30th March. There will be a discussion of pillar issues and working group reports on the 29th March between pillar leaders and representatives of the drafting committee.

Additional inputs to the aide memoire will be a report from the debriefing meeting of the IMF-PRGF review mission (14-28 March) and a report resulting from the Poverty Observatory (16th March).

Based on these inputs the drafting team will compose a short issues note to feed the dialogue in the second part of the Joint Review, starting in April. The note will focus on cross cutting issues, on key issues that are relevant for all pillars and on important outstanding issues within pillars/working groups.

After discussion in Joint PAFCOG of these issues (for details see calendar – annex I), the drafting team will draft the first version of the Aide Memoire, which will be discussed in a subsequent joint PAFCOG and a political meeting prior to the formal agreement of a final Aide Memoire on 25 April, the closing day of the Review.

Outcomes

8. The Main outcomes of the JR will be:

- An agreed assessment of GoM performance in PARPA implementation in 2006 and a brief appraisal of OE and PES 2007.
- An agreed assessment of PAP performance in 2006 against MoU objectives, aid effectiveness commitments and programme implementation.
- An agreed assessment of the financial implementation of the programme on the basis of an audit of flow of Programme Aid funds in 2006 and the Value for Money audit 2005.

9. Within four weeks of the JR PAPs will make firm commitments on general budget support (as set out in the MoU) and their commitments for support to common funds in 2008. At the same time they will provide indicative commitments on all other aid to government as reflected in the ODAMoz database.

Outputs

10. The above outcomes will be consolidated into a jointly agreed GoM-PAP 'Aide Mémoire', summarizing conclusions and recommendations from Working Group reports and discussions on the issues paper (see guidelines in Annex III). The Aide Mémoire will be agreed at a final meeting (25 April) after which there will be no more changes to the text. The Aide Mémoire should be written in Portuguese; an English translation will be subsequently provided.

Participants

11. The participants in the review will be Government officials at the technical and political level, donor representatives at technical, management and political level, from the local representations and from headquarters, and civil society.

12. The Working Groups will comprise of GoM (from the relevant sector or area, plus a focal point from the Ministry of Planning and Development), donors (PAPs and observers) and Civil Society representatives. Participants from GoM, donors and civil society will take part in the joint PAFCoG meetings where the issues note and the first draft of Aide Memoire are discussed.

13. Participants in the political dialogue will be the GoM and the PAPs. The closing session is open to all, but the final Aide Memoire will be formally agreed upon between GoM and PAPs.

Roles and Responsibilities

14. The Review will involve the following groups:

- **Working Groups:** Working Groups consist of a limited number of GoM and PAP officials plus civil society representatives, chaired by GoM with a designated focal point from PAPs, and a MPD focal point. Working Groups report to their respective Pillar leaders. The report from the working groups should follow the general guidelines presented in Annex IV.
- **Pillar leaders:** Pillar leaders will ensure consistency and quality of working group reports within each pillar. They will also meet with the drafting team before and after detailed drafting work on both the issues paper and the aide memoire. Pillar leaders report to the Joint Steering Committee on the overall findings and recommendations and will ensure that input is delivered on time. There will be four Pillar leaders, each with co-leaders (including GoM and PAP representatives) plus a coordinator from each side for crosscutting issues as follows:
 - a. Macro economy and Poverty
 - b. Governance
 - c. Economic Development
 - d. Human Capital
 - e. Cross Cutting Issues
- **Budget working group:** Comprising of representatives of DNT (National Directorate of Treasury), DNCP (National Directorate of Public Audit) and DNO (National Directorate of Budget) and donor representatives. The Budget working group will analyze budget execution in 2006, based on the execution report 2006, and will assess the State Account 2005. A draft report will be submitted by 16th March as an input for the Working Groups.
- **Joint PAF Coordination Group:** comprising both GoM working group leaders and donor focal points (not necessarily from the PAPs) at Pillar and Working Group level plus civil society representatives. The Joint PAF-CoG will have an introductory meeting at the beginning of the JR process and two more meetings during the process to discuss and ensure an overview of main outputs from all the groups participating in the JR (see calendar, Annex I)
- **Joint Steering Committee:** The Joint Steering Committee will coordinate the review and bring together inputs into a broad discussion of PARPA performance and plans. The Steering Group is composed of GoM representatives and budget support donors represented by the Troika+ (Sweden, Netherlands, Norway, World Bank and European Commission).

- **Drafting committee:** The drafting process will be divided into two activities:
 - a. **Overall vision, supervision and final approval** – pillar leaders on both sides plus one PAP HOC and MPD National Director are responsible for the final output, and will orient the detailed drafting team
 - b. **Detailed drafting** – a core group of technicians from MPD (One MPD Focal point per pillar, plus the secretariat) and donors (Troika+ economists and PAP Secretariat) will carry out detailed drafting of the issues paper and the aide memoire.

The drafting committee will produce the issues paper and a first draft of the Aide Memoire in Portuguese.

Annexes (only available in Portuguese):

- I** **Calendar**
- II** **List of Working Groups**
- III** **Guidelines for WG's**
- IV** **Format of reporting**
- V** **Guidelines for PFM assessment**

Annex I: Calendar

Date	Meeting	Objective	Participants/responsible	Venue
22/03 and 23/03	Preparatory meetings of the PO	- Preparation of the plenary session of the Poverty Observatory, by pillar	- Civil Society - Government - Donors	Hotel Avenida
02/03	PAF CoG	- Kick off of the process - Presentation of the ToR, clarification of doubts - Distribution of key documents	- Pillar leaders (Government and PAPs) - Working Group leaders - Donor focal points - MPD focal points - Secretariats	Hotel Cardoso
03/03- 27/03	Meetings of the groups	- Work in group for production of group report	- Group leaders - Donor focal points - MPD focal points - Other group members	Relevant Ministries or institutions
09/03	Budget Execution	- First analyses of the Budget execution	- Open session to participants of the JR	To be determined
14/03	Budget Working Group	- CFMP and State Budget 2008 discussions - Assessment of the <i>CGE e Paracer do TA</i> - State Budget 2007	- Budget Working Group Members (Government and PAPs)	DNO
14/03	IMF	- IMF arrival		
16/03	Poverty Observatory	- Assessment and Discussion of the <i>BdPES</i>	- Civil Society - Government - Donors	To be determined
16/03	Deadline	- Deadline for delivery of written comments by the cross cutting issues groups to the working groups	- Cross Cutting issues working groups	
27/03	Deadline	- Deadline for delivery of the working group reports to pillar leaders	- Group Leaders - PAPs focal points - Pillar Leaders	
28/03	IMF	- IMF departure		
29/03	Pillar Leaders and drafting team	- Reports update - Discussion of issues raised at working group level, especially “hot” issues	- Pillar leaders (Government and PAPs) - Restricted drafting team - Secretariats	MPD
31/03	Deadline	- Deadline for delivery of the Working group	- Pillar Leaders	

		Reports to the drafting team	- Drafting team	
02/04	Pillar leaders and drafting team	- Discussion of the reports - Inputs for the “issues raised” paper	- Pillar leaders - Restricted drafting team - Secretariats	MPD
03/04	JSC	- Update of the process - Unresolved Issues - Other issues on agenda - Preparation of the Political Dialogue	- JSC members (Government and PAPs).	MPD
04/04	Drafting	- Drafting of the “issues paper”	- Restricted drafting team - Pillar leaders if necessary (by telephone)	The Netherlands Embassy
05/04	Pillar leaders/ Drafting team	- Assessment and comments of “issues raised” paper - Approval for circulation	- Restricted drafting team - Pillar leaders	MPD
06/04	Deadline	- Deadline for circulation of the paper on “issues raised”	- Drafting team	
12/04	Parallel meetings – Preparation of the PAF CoG	- Preparation of PAF CoG - PAPs HoCs meeting, and Nationals Directors and Secretariat on GoM side	- National Directors - Secretariat - PAPs HoCs /PAPs pillar leaders	MPD/Netherlands Embassy
13/04	PAF CoG	- Discussion and resolution of the issues raised - Guidance on the rest of the process	- Pillar leaders (GoM and PAPs) - Group leaders - PAPs focal points - MPD focal points - Secretariat	Hotel Cardoso
16/04	Political Dialogue	- Discussion of unresolved issues at technical level - Other agenda points	- Ministers - Ambassadors - National Directors - Secretariat	MPD (4 th floor)
17/04	Deadline	- First Draft of the Aide Memoir	- Drafting team	
19/04	Discussion of the 1 st draft of the AM	- Parallel meetings - Discussion of the 1st draft of the document - Preparation of the o PAF CoG	- Nationals Directors of Central institutions and some sectors (depending on the issues raised) - HoCs/ PAPs pilar leaders	MPD/Netherlands Embassy
20/04	PAF CoG	- Discussion of 1st draft of the AM	- Pillar leaders (GoM and	Hotel Cardoso

		<ul style="list-style-type: none"> - Agreement of any amendments - Agreement of the final version, including suggested amendments 	<ul style="list-style-type: none"> PAPs) - Group leaders - PAPs focal points - MPD focal points - Secretariat 	
24/04	Deadline	- 2nd and final draft of the AM	- Drafting team	
24/04	2 nd draft	- Make sure that all amendments are included in the document	<ul style="list-style-type: none"> - Director Piaraly - Secretariat - Restricted drafting team 	MPD/Netherlands Embassy
25/04	Closing Meeting	<ul style="list-style-type: none"> - Presentation of the AM - Speeches (Minister/Ambassadors) - Incoming troika chair - Press Conference 	<ul style="list-style-type: none"> - Ministers - Ambassadors - Directors - Group leaders and members - Journalists - Others interested 	Joaquim Chissano Conference Centre
23/05	Commitments	- PAPs make their commitments for 2008, budget and sector support	<ul style="list-style-type: none"> - Minister of MPD/MF - Norwegian Ambassador - National Directors - PAPs representant - Secretariat - Journalists 	To be determined

Annex 2a: List of Pillars/Working Groups and Respective Leaders

Thematic Pillars and Leaders	Working Groups	Working Group Leaders	
		Donor Focal Points	GoM Group Leaders
<p>1) Poverty and Macro Economic Management</p> <p>Donor: Torun Reite Torun.reite@mfa.no 823142820</p> <p>GoM: Antonio Sousa Cruz acruz@mpd.gov.mz</p>	Growth and Macro Economic Stability	<p>Greg Binkert /Patrick Lemieux gbinkert@worldbank.org 823040260 patrick.lemieux@international.gc.ca 823141270</p>	<p>Antonio Sousa Cruz acruz@mpd.gov.mz Waldemar de Sousa Waldemar.fernando@bancomoc.mz</p>
	Poverty Analysis and Monitoring Systems	<p>Ondina da Barca Vieira ondina.da.barca.vieira@undp.org 21481411</p>	<p>Momad Piaraly momadPiaraly@dnpo.gov.mz</p>
	Public Finance Management consisting of the 5 following subgroups:	<p>Telma Loforte telma.loforte@sdc.net 828406090</p>	<p>Amade Aziza a.aziza@mpf-moz.net Antonio Laice antonio.laice@mfdnt.gov.mz Adriano Ubisse aubisse@mpd.gov.mz</p>
	Budget Analysis Group	<p>Jolke Oppewal jolke.oppewal@minbuza.nl 822576210</p>	<p>António Laíce antonio.laice@mfdnt.gov.mz Domingos Lambo domingoslambo@dnpo.gov.mz Carolina Nguenha</p>
	Tax Reform	<p>Telma Loforte telma.loforte@sdc.net 828406090</p>	<p>Aboobacar Changa urti.achanga@tvcabo.co.mz Amade Aziza a.aziza@mpf-moz.net Barros dos Santos bsantos@alfandegas.org.mz</p>
	Procurement	<p>Carsten Sandhop carsten.sandhop@kfw.co.mz 827648530</p>	<p>Eusébio Saíde</p>
	SISTAFE	<p>Wim Ulens wim.ulens@btcctb.org 824128550</p>	<p>Carlos Jessen carlos.jessen@tvcabo.co.mz</p>
	Audit	<p>Lotta Valtonen Lotta.Valtonen@formin.fi 823231740</p>	<p>Jorge Marcelino igf@tvcabo.co.mz Luís Herculano lherculano@mail.ta.gov.mz</p>

<p>2) Governance</p> <p>Donor: Marc de Tollenaere marc.detollenaere@sdc.net 823133010</p> <p>To be determined</p>	Public Sector Reform	Miguel Rombe/Aidan Fitzpatrick miguel.rombe@dfa.ie 823918490 aidan.fitzpatrick@dfa.ie 823133990	To be determined
	Decentralization	Anne Louise Grinsted Aginsted@worldbank.org 823002242	Abílio Gune agune@dnpo.gov.mz
	Justice Sector Reform, Legality and Public Order	Fotini Antonopoulou Fotini.antonopoulou@cec.eu.int 824571550 Vanessa Veja Saenz Vanessa.saenz@yahoo.com 823025474	Gaspar Pedro Moniquela cclj@tv cabo.co.mz ou moniq@tv cabo.co.mz
<p>3) Human Capital:</p> <p>Donor: Paul Wafer p-wafer@dfid.gov.uk 823190860</p> <p>Go: Gertrudes Machatine mgertudes@tropical.co.mz or Manuel Rego manuelrego@mec.gov.mz</p>	Health	Esther Bouma Ebouma.ec.coordinator@gmail.com 847851708 Douglas Hamilton Douglas.Hamilton@ec.europa.ec 843102791	Gertrudes Machatine mgertrudes@tropical.co.mz
	HIV-AIDS	Jean Dupraz jdupraz@unicef.org 823165370	Diogo Milagre Diogo.milagre@cncs.org.mz
	Education	Jeannette Vogelaar Jeannette.Vogelaar@minbuza.nl 823068300	Manuel Rego rego@mined.gov.mz
	Water and Sanitation	Bruno Duffau Bruno.Duffau@sdc.net 824248840	Julião Alferes Juliao_alferes@yahoo.co.uk
	Social Protection	To be defined	Francisco Pagule fpagule@yahoo.com.br
	Habitat	To be defined	Zefanias Fernando Zefanias.chitsungo@tv cabo.co.mz

<p>4) Economic Development</p> <p>Donor: Carlos Mate Carlos.Mate@mfa.no 824443940</p> <p>GoM: Adriano Chamusso achamusso@map.gov.mz</p>	<p>Financial Sector</p>	<p>Simon Vandenbroeke s-vandenbroeke@dfid.gov.uk 823144290</p>	<p>Joana David Joana.david@bancomoc.mz</p>
	<p>Private Sector</p>	<p>Tim Born/Andrea Cilloni tborn@usaid.gov 823161780 andrea.cilloni@tvcabo.co.mz 820366750</p>	<p>Jorge Aquino Sipanela (To be filled)</p>
	<p>Agriculture</p>	<p>Maria Vink Maria.vink@sida.se 823034300 Francoise Millecarn Francoise.millecam@cec.eu.int 21481000</p>	<p>Adriano Chamusso achamusso@map.gov.mz</p>
	<p>Roads (including telecommunications and Rail Roads)</p>	<p>João Mabombo j.mabombo@afdb.org 824955480</p>	<p>Francisco Pereira Fe-ane@teledata.mz</p>
	<p>Energy Sector</p>	<p>Carlos Mate Carlos.Mate@mfa.no 824443940</p>	<p>Pascoal Bacela pbacela@tropical.co.mz</p>
<p>Cross Cutting Issues</p> <p>Donors: Jean Dupraz jdupraz@unicef.org 823165370</p> <p>GoM: Erasmo Nachungue erynhachungue@yahoo.com.br</p>	<p>Gender</p>	<p>Ida Thyregod/Inês Alves ida@unfpa.ue.mz 848648322 Ines.alves@cec.eu.int 826519950</p>	<p>(To be determined (MMAS))</p>
	<p>Environment</p>	<p>To be defined</p>	<p>Erasmo Nachungue erynhachungue@yahoo.com.br Teresa Bernardo Magalhaes Teresa.pinto@micoa.gov.mz</p>
	<p>Rural Development</p>	<p>To be defined</p>	<p>Salim Valá salimvala@tvcabo.co.mz</p>

	Science and Technology	To be defined	Marcelino Lucas Marcelino.lucas@mct.gov.mz
	Calamities	To be defined	Cesar Tembe cesartembe@yahoo.com.br
	Food Security	To be defined	Eurico Amad emad@setsan.org.mz
	Demining	To be defined	Aurélio Faduco afaduco@ind.gov.mz
	HIV-AIDS	Jean Dupraz jdupraz@unicef.org 823165370	Diogo Milagre Diogo.milagre@cncs.org.mz
Implementation of the MoE	PAPs Assessment	Peter. Flik Peter.Flik@minbuza.nl 823396300	Adriano Ubisse aubisse@mpd.gov.mz

Annex 2b: MPD Focal Points

Thematic Pillars and Leaders	Working Groups	MPD Focal Points
<p>1) Poverty and Macro Economic Management</p> <p>Donor: Torun Reite Torun.reite@mfa.no</p> <p>GoM: António Sousa Cruz acruz@mpd.org.mz</p>	Growth and Macro Economic Stability	<p>Shakill Hassan shassan@mpd.gov.mz Fausto Mafambisse</p>
	Poverty Analysis and Monitoring Systems	<p>Lénio Mendonça leniomendonca@dnpo.gov.mz Cláudio Massingarella cmassingarella@mpd.gov.mz</p>
	Public Financial Management consisting of the following 5 sub groups:	<p>Jacinto Chiconela jchiconela@yahoo.com Marisa Alves malves@dnpo.gov.mz Amorim Pery amorimperyp@dnpo.gov.mz Santiago Goicochea santiagogoicochea@dnpo.gov.mz Eugénio Paulo epaulo@mpd.gov.mz</p>
	Budget Analysis Group	<p>Jacinto Chiconela jchiconela@yahoo.com Marisa Alves malves@dnpo.gov.mz</p>
	Tax Reform	<p>Marisa Alves malves@dnpo.gov.mz</p>
	Procurement	<p>Amorim Pery amorimperyp@dnpo.gov.mz</p>
	SISTAFE	<p>Santiago Goicochea santiagogoicochea@dnpo.gov.mz</p>
Audit	<p>Santiago Goicochea santiagogoicochea@dnpo.gov.mz</p>	
<p>2) Governance</p> <p>Donor: Marc de Tollenaere marc.detollenaere@sdc.net</p>	Public Sector Reform	<p>Lénio Mendonça leniomendonca@dnpo.gov.mz Momade Saide momadesaide@dnpo.gov.mz</p>
	Decentralization	<p>Roberto Salomão rsalomao@dnpo.gov.mz Paula Corda</p>

		pcorda@dnpo.gov.mz
GoM: Abílio Gune agune@dnpo.gov.mz	Justice Sector Reform, Legality and Public Order	Sheila Samuel ssamuel@mpd.gov.mz Momade Saide momadesaide@dnpo.gov.mz
3) Human Capital:	Health	Moises Alberto moisesalberto@dnpo.gov.mz Araújo Martinho amartinho@dnpo.gov.mz
Donor: Paul Wafer p-wafer@dfid.gov.uk	HIV-AIDS	Cândida Mula cmula@dnpo.gov.mz Xavier Chavana xchavana@dnpo.gov.mz
GoM: Gertrudes Machatine mgertudes@tropical.co.mz or Manuel Rego manuelreg@mec.gov.mz	Education	Virgulinho Nhate virgulinhonhate@dnpo.gov.mz Moises Alberto moisesalberto@dnpo.gov.mz
	Água e Saneamento	Hanifa Ibrahim hanifaibrahimo@dnpo.gov.mz
	Social Protection	Imarciana Cunamizana imarcianacunamizana@dnpo.gov.mz
	Habitat	Elísio Nhantumbo enhantumbo@dnpo.gov.mz
4) Economic Development Donor: Ramon Ynaraja Ramon.ynaraja@cec.eu.int GoM: Adriano Chamusso achamusso@map.gov.mz	Sector Financeiro	Mario Rabianne mariorabianne@dnpo.gov.mz
	Private Sector	Rosil Diruai rosildiruai@dnpo.gov.mz Albano Manjate amanjate@dnpo.gov.mz

	Agriculture	Rosil Diruai rosildirai@dnpo.gov.mz Albano Manjate amanjate@dnpo.gov.mz
	Roads (including telecommunications and rail roads)	Hanifa Ibrahimio hanifaibrahimo@dnpo.gov.mz
	<u>Energy</u>	Rosil Diruai rosildirai@dnpo.gov.mz Velasco Bazima vbazima@dnpo.gov.mz Aurélio Bucuane
Cross Cutting Issues Donors: Jean Dupraz jdupraz@unicef.org GoM: Erasmo Nachungue erynhachungue@yahoo.com.br	Gender	Maimuna Ibraimo mibraimo@mpd.gov.mz
	Environment	Sonia Santos soniasantos@dnpo.gov.mz
	Rural Development	Angela Abdula angelaabdula@dnpo.gov.mz <u>Isabel Cossa (a confirmar)</u>
	Science and Technology	Paula Corda paulacorda@dnpo.gov.mz
	Calamities	Angela Abdula angelaabdula@dnpo.gov.mz
	Food Security	Fonseca Machaule Fmachaul@dnpo.gov.mz Angela Abdula angelaabdula@dnpo.gov.mz
	Demining	Xavier Chavana xchavana@dnpo.gov.mz
	HIV-AIDS	Cândida Mula cmula@dnpo.gov.mz Xavier Chavana xchavana@dnpo.gov.mz
Implementation of the MoU	PAPs Assessment	Hanifa Ibrahimio hanifaibrahimo@dnpo.gov.mz

