

TERMS OF REFERENCE

Poverty Analysis and Monitoring Systems Partners group (PAMS-P)¹

Background

1. The PAFs Programme Aid Partners and GoM have established a common framework of dialogue and accountability; secured through a common Memorandum of Understanding (MoU) signed in April 2004, and closely aligned with the Mozambican planning and budget cycle, using Mozambican instruments of planning, budgeting and reporting. Based on this mechanism different Working groups were constituted to monitor performance of Government in the specific areas of the sub group.. The PAMS Partner group was formalised in 2004, consisting of bilateral and multilateral agencies and it became the main contact point for Government and civil society on issues of poverty analysis and monitoring. Its main objective was to support Government in monitoring and evaluation (M&E) and complete existing or undertake additional policy analysis in order to better understand the profile and determinants of poverty in Mozambique. The Group also wanted to support in ensuring that lessons learnt were fed back into policy and that the findings are widely disseminated.

The new PARPA (PARPA II) was formally approved in July 2006. It includes a monitoring and evaluation (M&E) strategy and a Strategic Matrix which will be used as a tool to monitor the implementation of the PARPA. The M&E strategy aims to integrate PARPA monitoring into the existing mechanisms for monitoring Government programmes; it uses a combination of quantitative and qualitative monitoring which will form the basis of an Annual Impact Report (RAI). The M&E Strategy further integrates and extends the participatory monitoring mechanisms introduced during the first PARPA. Another development in the monitoring of performance of the GOM has been the participation of civil society organizations including the private sector through the Poverty Observatories.

2. However, the 2006 Joint Review noted important deficiencies remaining in the M&E system, and that action in this area would be crucial for feeding into improved pro-poor policies and implementation of the M&E strategy. The combination of Government now leading the PAMS working group and the challenge of implementing the PARPA II M&E strategy has led to a need for the PAMS Partner group to redefine its ways of working. These TORs represent an updating for this purpose; strengthening and refining of the structures for dialogue that already exist. In addition, new instruments to measure and monitor the effectiveness of partners within their engagement /interaction with Government and to set out the principles to guide the collaboration are developed: a Partners' Annual workplan and a Code of Conduct. These documents are available separately.

Objectives

Overall objectives

3. To **promote policy dialogue** amongst Partners and between Partners and Government of Mozambique on PARPA planning and M&E issues, as well as, poverty analysis;
4. To **support Government** in the development and implementation of the PARPA M&E system and supporting national counterparts in the production and use of poverty analysis in decision making, especially at local level.
5. To facilitate PAF's assessment of GoM performance against PAF commitments in the areas of Poverty Analysis and M&E.

¹ PAMS – P refers to the group involving partners only while PAMS refers to the joint Government and Partners Group.

Specific Objectives

- Promote coordination and harmonization of donor support to national partners in the area of poverty analysis and planning and monitoring
- Ensure coordination and coherence with other working groups
- Promote dialogue around strategic policy and technical issues of M&E, poverty analysis and related issues
- Provide international best practices to Government on poverty analysis and M&E related issues
- Provide inputs for PAP's assessment of Government performance on poverty Analysis and M&E for the Joint reviews
- Promote information sharing amongst partners and between partners and the Government

Organisational principles

Membership, organisation and conduct

6. The PAMS-P Group is composed of PAP agencies, other multi and bilateral donors and INGOs working in or with an interest in PARPA M&E and poverty analysis. Participation is also open to Mozambican civil society.

7. The group is reproducing the troika chairmanship structure comprising of the Chair, the outgoing chair and the co/chair.

8. The chair and co-chair of the group will be nominated on a yearly rotating basis and the rotation normally takes place after the Joint Review. In normal circumstances, the co-chair will take over as chair.

9. The role of the TROIKA is to follow up the work programme of the group, convey meetings, define agendas, circulate minutes, coordinate any intervention that is required and take overall responsibility for delivery of the PAMS-P workplan. The Chair is the main contact point for partners and represents the group in donor and Government meetings.

10. The agenda for meetings is set by the TROIKA based on inputs from other members.

11. The group will define the areas of focus according to the priorities of the PARPA and will develop the annual workplan to reflect them. Leading agencies will be defined accordingly.

12. Interaction with Government will take place through wider Gov/Partner (PAMS) meeting on a periodic manner based on their ToRs. The PAMS-P will be represented in the PAMS meetings by the Troika, and leaders of the subgroups and others by invitation. Bilateral meetings between Government and individual agencies unless related to the management of agencies projects with counterparts should be avoided. Issues to be discussed with the Government should be tabled for discussion first in the PAMS-P and upon consensus tabled for discussion in the wider Gov/Partner PAMS group. In raising an issue, the member should submit a "paper" clearly articulating it and making concrete recommendations on how to do deal with the matter and suggest a way forward.

13. The Troika will be responsible for taking decisions based on consensus where at all possible.

14. The PAMS-P Group will commit to providing the technical competencies required by Government in the area of M&E, poverty analysis and communications. Where members of the group do not possess these competences they will seek to contract specialized inputs.

Meetings and Workplan

15. The PAMS-P Group meets on a monthly basis, every last Thursday at 2:30 pm, or more frequently as required by specific needs in particular around the JR and MYR. All meetings will be recorded in Minutes. The Troika is responsible for ensuring the minutes.

16. A yearly work plan is elaborated based on key priorities. The TROIKA is accountable for monitoring of this work plan.

18. Meetings will accommodate both English and Portuguese and members can participate in the language with which they are most comfortable.

List of current Partner PAMS-P

#	Ondina	Da Barca Vieira	UNDP	21481411		ondina.da.barca.vieira@undp.org
1.	Els	Berghmans	UNDP	21481427	825907600	els.berghmans@undp.org
2.	Domingos	Mazivila	UNDP	21481453	824877240	domingos.mazivila@undp.org
3.	Leen	Verstraelen	Belgian Embassy	21492.009/029/033	823209580	leen.verstraelen@diplobel.be
4.	Louise	Fox	World Bank	1-202-473-9811		Lfox@worldbank.org
5.	Phil	Brown	DFID	21351400	82 3019100	p-brown@dfid.gov.uk
6.	Claudia	Fumo	DFID	21351400	82 3293490	c-fumo@dfid.gov.uk
7.	Loes	Lammerts	Dutch Embassy	21 484 200		lj.lammerts@minbuza.nl
8.	Lotta	Valtonen	Finnish Embassy		823231740	Lotta.Valtonen@formin.fi
9.	Jean	Dupraz	UNICEF		82 3165370	jdupraz@unicef.org
10.	Olivia	Wills	UNICEF			owills@unicef.org
11.	Bridget	Walker Muiambo	Irish Embassy		82 8144490	bridget.walker@dfa.ie
12.	Deborah	Marignani	EC	2148 1000		debora.marignani@cec.eu.int
13.	Gabriel	Dava	CIDA			gabriel@cida-psu.com
14.	Yusuke	KAMIYA	JICA	21486357		Kamiya.Yusuke@jica.go.jp
15.	Horst	Hertel	GTZ		21491245	Horst.Hertel@gtz.de
16.	Jose	Dacosta	French Cooperation	21484633		jose2.dacosta@diplomatie.gouv.fr
17.	Paulo	Cuinica	G20		823126640	g20@fdc.org.mz
18.	John	Coughlin	Trocaire	21415616	828389090	jcoughlin@trocaire.org.mz
19.	Rui	Benfica	World Bank	21 482341	82 7992370	rbenfica@worldbank.org
20.	Telma	Loforte	SDC	213213378		telma.loforte@sdc.net
21.	Torun	Reite	Norway		823142820	Torun.Reite@mfa.no
22.	Karen	Metell	Sweden			karin.metell.cueva@sida.se
22.	Carlos	Botella	Spain			carlos.botella@aeci.org.mz